

Procedure for Doctoral Studies in African Studies*

(1) Admission

- This has to be done at the [department for students' admission](#) (no English site available, unfortunately), Universitätsring 1, 1010 Vienna
- Admission: please, disclose for the actual semester from the homepage of students' admission.

We urgently advise to contact **potential supervisors** before admission and to discuss possibilities of cooperation or to obtain a supervision commitment. This will avoid delays in the introductory phase of the Doctoral Study. Each doctoral student is responsible to attain a qualified supervisor for his/her doctoral project in African Studies.

(2) Entry and concept phase

- Preparation of a [research proposal](#) for the doctoral project
- Submission of the research proposal at [SPL 42](#) not later than at the end of the first year of study

(3) Registration for the presentation at the faculty

- Composition respectively nomination of the doctoral advisory board for the presentation at the faculty: members of the doctoral advisory board are proposed by the supervisor and the supervised when they submit the registration at the SPL 42 and are nominated by the named SPL (the agreement of the persons proposed should be obtained beforehand). All qualified persons within the [doctoral advisory board](#) of the faculty are eligible. Moreover, habilitated persons from other faculties and other universities may be nominated as members of the doctoral advisory board for the presentation at the faculty if this seems appropriate.
- Submit at the Studies Service Center (SSC) three forms:
 - SL/D11 [Registration of the topic of the doctoral thesis and the supervisors](#)
 - SL/W1 [Regulations relating to good scientific practice](#)
 - SL/W4 [Approval of financial support of the doctoral thesis project](#)

and

- one hard copy
- one PDF file and
- a text of five lines summarizing the research proposal

See also: <http://doktorat.univie.ac.at/en/current-doctoral-candidates/presentation-at-the-faculty/registration/>

and

<http://ssc-philkultur.univie.ac.at/studium/doktoratsstudium-neu/> (unfortunately no English site available)

- Together with the supervisor choose one of the [dates](#) fixed by the SPL 42 for the presentation at the faculty

* The following information has been compiled according to our best knowledge. In addition to Austrian laws only the bylaws concerning Doctoral Studies published in the Gazette of the University of Vienna are legally binding.

(4) Presentation at the faculty

- Dates and further requirements are determined by the SPL 42 and are announced in time.

(5) Doctoral thesis agreement

- When the SPL 42 has approved the topic the [form](#) has to be submitted.

(6) Writing the thesis and attending appropriate classes

- There are no time limits. The topic of the dissertation project should, however, allow completion within three years (full time).

(7) Submission and assessment of the doctoral thesis

Checklist doctoral study/What you have to do in the following order

1. Admission
2. Search for topic and supervisor
3. Write a research proposal and submit it to the SPL 42
4. Registration for the presentation at the faculty within one year
5. Presentation at the faculty
6. Doctoral thesis agreement
7. Write the dissertation & attend the appropriate classes
8. Submission and assessment of the doctoral thesis
9. Public defense of the doctoral thesis